

**INFORMATION FOR FILING A DIVORCE-PRO SE**

THE DISTRICT CLERK’S OFFICE DOES NOT SUPPLY THE LEGAL FORMS NECESSARY TO FILE FOR DIVORCE, WE ARE NOT ATTORNEYS AND ARE LEGALLY PROHIBITED FROM GIVING ANY LEGAL ADVICE.

If you intend to represent yourself “PRO SE” (without the assistance of an attorney), you must have knowledge to prepare and file the necessary pleadings and present your case to the Court. The 39<sup>th</sup> District Court will only accept the state approved legal forms you can find at [www.texaslawhelp.org](http://www.texaslawhelp.org).

**PROCEDURES FOR FILING YOUR OWN DIVORCE:**

1. Bring your original petition and two additional copies (total of 3) of the completed petition to the District Clerk’s office to be filed.
2. The filing fees are:
 

Divorce---without children-----	\$283.00
Divorce with children-----	\$288.00
Citation (if not waived)-----	\$8.00
Sheriff’s Service fee-----	\$100.00
3. Your petition will be filed and assigned a cause number. Please have this information available when contacting our office concerning your case. The waiver cannot be served until at least 24 hours past the file date.
4. You will need to schedule a hearing date by calling the District Judge’s office at 940-864-2661. The petition must be on file for at least 60 days before the final hearing can be held.
5. On the day of the final hearing, you will need to bring your prepared **FINAL DECREE OF DIVORCE** and two additional completed copies (total of 3). Once the decree is signed and filed, the clerk’s office will file mark all three copies. You will also need the completed **VITAL STATISTICS FORM** to turn in to the Clerk.
6. Your hearing will be held in the 39<sup>th</sup> District Courtroom of Throckmorton County Courthouse on the second floor. If you are not present at the time the docket is called by the judge, your hearing will have to be rescheduled. The Judge and the Clerk cannot assist you with your divorce. You are responsible to know how to present your case in the courtroom.